

## APPLY NOW FOR THE 2018 INTERNATIONAL INTERNSHIPS FOR INDIGENOUS YOUTH PROGRAM

Deadline to apply for the first cohort of internships:

FRIDAY, JUNE 22<sup>ND</sup> AT 11:59 PM

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### APPLICATION GUIDELINES

Please read all the information before beginning the [online application](#).

#### STEP 1: CONFIRM ELIGIBILITY

To be eligible for the International Internships for Indigenous Youth Program (IIY), you must meet all of the following criteria:

- be an Indigenous person in Canada (federally recognized as either Inuit, Métis, or status or non-status First Nations,)
- be a Canadian citizen or a permanent resident
- be between the ages of 18 and 35 at the time of hiring (approximately August/September 2018)
- have not previously participated in an internship within the Global Affairs IYIP initiative (formerly CIDA and DFATD)
- be legally entitled to work in Canada
- not be a university graduate, including graduate of a degree or diploma program from a university.
  - please note that Indigenous youth with a CEGEP or a technical college diploma are eligible to apply

Are you an Indigenous youth who has already completed university? You are not eligible for this program. You may be eligible for another funded initiative, the International Youth Internship Program, see [HERE](#).

#### STEP 2: REVIEW 2018 KEY PROGRAM DATES and [INTERNSHIP DESCRIPTIONS](#)

2018 KEY PROGRAM DATES

- Pre-departure training begins mid-September 2018 (2 weeks)
- Internships begin early October 2018 (4 months)
- Interns return late January 2019
- Re-orientation training begins February 2019 (1 week)

[REVIEW INTERNSHIP DESCRIPTIONS](#)

**STEP 3: WHAT ARE WE LOOKING FOR IN AN INTERN? TIPS FOR YOUR APPLICATION**

Applications will be evaluated based on several factors, including:

- Skill-set and experience as outlined in the placement descriptions. A high value will be placed on cultural knowledge and transferable skills.
  - Do you have great communication, photography, digital media, craft or any other skill? Don't forget to include this information in your application.
- Personal qualities and characteristics:
  - We've identified the following personal characteristics that we will be looking for when reviewing applications and during the interview process:

Adaptable	Flexible	Enthusiastic
Positive	Open-minded	Creative
Team Player	Good Listener	Sense of Humour
Confident	Reflective	Motivated
Resourceful	Caring	Community Oriented

- Community involvement and/or interest in community engagement is a significant element of this program
- Professional and personal interests and ambitions
  - Would you like to further develop a certain skill, learn more about a topic or pursue studies in a certain area? Let us know.

**ADDITIONAL NOTES ON CRITERIA**

We will be sending four interns on each placement. This means that interns will be selected for positions in relation to the skills and experiences of those also applying to work and live in the same country. Therefore, it is not necessarily a requirement for each candidate to fulfill all the qualifications outlined in the job description but must bring a personality and skillset that complements their counterpart(s).

As an equity seeking organization, ACIC / NCGC encourage applications from individuals that represent the diversity of indigenous communities across Canada, including complexities of intersecting identities such as age, class, gender, gender identity, and sexual orientation. Youth from across the country are encouraged to apply to the program, however those from the Northern and Atlantic regions of Canada will be given preference.

If you are applying for a position in Costa Rica and are successful, you will receive funding for Spanish language training. However, it is important to understand that for all the countries, interns will be living in areas where people do not always speak English.

#### **STEP 4: TIME TO APPLY!**

All applicants are required to fill out the [online application form](#). Your online application can be completed on mobile or a computer, however it is strongly advised that you use a computer.

To apply, you must have an e-mail address. If you do not have one, please set one up before beginning the application.

The application may take up to an hour or more. *Unfortunately, the application cannot be saved. If you choose to exit the application, you will need to restart.* We encourage applicants to save their text-based responses in a separate document as they progress in case they need to exit the application and restart again later.

You CAN look forward and backward in the application form in order to view the upcoming questions. Click on the green line and circles at the bottom of the application to move between sections. If a question is marked by a \*, you must answer it in order to submit the form.

#### **WANT TO INCLUDE A VIDEO?**

We recognize that the breadth of your skills and personality are difficult to include in an application form. For this reason, if you wish you can include additional media that shows us why you are a good fit for the program. This could be a video showing who you are, your involvement in your community, a message of support from your community, or your great sense of humor.

Please note that this is NOT a requirement of the application process but may help us in our decision. Please limit videos to no more than two minutes.

#### **STEP 5: CONGRATULATIONS, YOU'VE SUBMITTED YOUR APPLICATION! WHAT'S NEXT?**

After the closing date, the hiring committee will review your application. If you are successful, you will be invited to a face-to face, Skype or telephone interview. Secondary interviews will take place at the end of July and may include representatives from our southern partner organizations. All candidates will be notified whether they have been chosen for an interview or not. This will be done once all the interviews have been completed.

Don't forget, we will be sending 20 interns each year for 5 years. If you are interested in being considered for other positions next year please click yes on the application form. We encourage you to apply again if you aren't successful in the first year.

Sign up for [ACIC](#) and [NCGC's](#) e-bulletins and follow us on social media for program updates.

You can also check out the internships offered by other Canadian non-profits as part of the International Aboriginal Youth Internships (IAYI) initiative on the Government of Canada's website [HERE](#).

DID WE MISS SOMETHING OR ARE YOU HAVING TECHNICAL ISSUES? PLEASE GIVE US A CALL.

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IF YOU HAVE ANY QUESTIONS ABOUT THE APPLICATION OR PROGRAM OR REQUIRE SUPPORT WITH THE APPLICATION, PLEASE DO NOT HESITATE TO CONTACT DYLAN, BRITTNEY OR ANY OF THE FOLLOWING INDIVIDUALS:

#### Program Partners

- Alanna Syliboy, The Confederacy of Mainland Mi'kmaq, Truro, Nova Scotia (902) 899-6134, [asyliboy@mikmawconservation.ca](mailto:asyliboy@mikmawconservation.ca)
- Angeline Gillis, The Confederacy of Mainland Mi'kmaq, Truro, Nova Scotia (902) 956-4946, [agillis@mikmawconservation.ca](mailto:agillis@mikmawconservation.ca)
- Julia Ross, Native Council of PEI, Charlottetown, Prince Edward Island (902) 892-5314, [education@ncpei.com](mailto:education@ncpei.com)
- Hana Val, BYTE-Empowering Youth, Whitehorse, Yukon (867) 667-7975, [hana@yukonyouth.com](mailto:hana@yukonyouth.com)